

Meridian Health Services submitted a letter requesting commissioners to appoint an individual to their board of directors. They suggest the appointment of either John Coldren or Doug Inman who have served on the board in the past. Brian McGalliard made a motion to approve John Coldren to the Mental Health Services Board. Chad Aker seconded the motion and the motion passed by unanimous vote.

With no further business, Brian McGalliard made a motion to adjourn at 9:53 a.m.; Chad Aker seconded the motion and the motion passed by unanimous vote.

JAY COUNTY COMMISSIONERS

Chad Aker

Brian McGalliard

Rex Journey

Attest: Emily Frank
Jay County Auditor

JULY 24, 2023

The Jay County Commissioners met in regular session on Monday, July 24, 2023, in the auditorium in the courthouse. Attending was Brian McGalliard, Rex Journey, attorney Wes Schemenaur, auditor Emily Franks, and Chad Aker, president, presiding. Rex Journey made a motion to approve the minutes from July 10th, 2023. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

OPEN BIDS RFO ON 68 ACRES

Two Request for Quotes were opened regarding the 68-acre land purchased by the county. The two RFO's submitted were from Rundell Ernstberger Associates and RQAW. Brian McGalliard made a motion to take the RFOs under advisement for a decision to be made next meeting. Rex Journey seconded the motion and the motion passed by unanimous vote.

JAY COUNTY BASEBALL CLUB

Josh Atkinson, board member, came to the commissioners to update the board on their request for ARP funds. They were able to purchase a barn at 822 S 500 W in Portland for \$575,000 with an estimated total project cost of \$900,000. A capital campaign has not been launched for the facility but the organization has already raised \$120,000. The facility is considered a turf community center with a primary focus on baseball and softball. Mr. Aker asked for confirmation that they had not started a capital campaign yet. Mr. Atkinson confirmed they had not started but wanted to get the idea presented to commissioners for the 2024 budget. Mr. Aker asked the campaign be started and approval from the council be obtained before the commissioners will make a final determination.

Brian McGalliard questioned what fees were charged for current club membership. Mr. Atkinson stated they charge \$500-\$600 annually depending on the age. The fees go toward clothing including jerseys, pants, hats, bat bags etc. sports equipment including bats and balls, and – 6-8 tournament fees. There were a few families who were short and were helped financially, no kids were excluded due to costs. The price of tournaments keeps increasing, but on average out of \$6,000 of fees, \$3,600 went to the tournaments or out of \$7,200 and \$4,200 went to tournaments.

Mr. Atkinson informed the board they will close on the building in late September. The down payment would exhaust all the money they have collected so far. All the paperwork has been submitted to Doug Loy at Crossroads Financial FCU for a loan. Mr. Atkinson questioned if the full application would need to be submitted after the campaign has started. Mr. Aker indicated they would only need to know how much more was raised but would not need the full application resubmitted.

TELEPHONES-LEGACY365

Aaron Shaff, account executive, came to the commissioners to discuss creating a quote for their telephone services. They offer month to month but could look at contracts. They would like to perform an analysis on the county's phones and would then provide a demo to the commissioners. Mr. Journey questioned if there were current contracts hanging out if they could onboard separately. Mr. Shaff indicated that would not be an issue. Their phone system would be connected to the internet and not a traditional phone line. Ms. Franks, auditor, stated the courthouse currently received internet and phone service for around \$600 a month. Mr. Aker questioned if their phone system would connect to other buildings. Mr. Shaff stated it could be one large directory. Brian McGalliard

made a motion to allow them to do an analysis on the phone system. Rex Journey seconded the motion and the motion passed by unanimous vote.

RECORDER- REDACTION SERVICES

Melanie Upp, recorder, came to the commissioners to discuss a 4-year contract with CSI for redaction services. Rex Journey questioned if there were other companies who provided the same services. Mrs. Upp stated CSI was used for all the recording services in the office. Mr. Aker believes the software was most likely proprietary and using another company would likely not be allowed. Mr. Journey questioned what services were provided under the contract. Mrs. Upp stated the company reviewed all documents to ensure private information was not included in the public recorded copy. Rex Journey made a motion to approve the contract with CSI. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

JEMS

Gary Barnett, Kyle Gerlach, John McFarland, shift supervisors, came to the commissioners to give their monthly update. There was a huge hit to their budget in June due to a third pay and a long-term employee retiring. Their average payroll is around \$54,000 per pay. They had a gas leak at the Dunkirk EMS base between the walls with an above 20% concentration. The issue has been resolved by the gas company but the numbers outside the wall were almost to combustible levels.

Mr. Barnett discussed the new ambulance from Braun to replace their 2016 ambulance at a cost of around \$180,000. He would also like a new cot as the current one is six years old. The county will not need to pay for it until delivery. Mr. Journey questioned how long the department would be short an ambulance. Mr. Barnett indicated it would be a 90 day turn around and would like it to happen late winter or early spring. They have hired a new full-time paramedic to fill the vacancy of the retired employee. A credit card approval letter for the new shift supervisor, Kyle Gerlach was presented for commissioner approval. Brian McGalliard made a motion to approve the credit card for Kyle Gerlach. Rex Journey seconded the motion and the motion passed by unanimous vote. Mr. Aker questioned if Mr. McFarland had a good turnout at the Jay County Fair. He believed it okay but there was room for improvement in their location.

RETIREMENT CENTER

Mr. McGalliard updated the board on the new potential project for the retirement center building. The state will not allow the two types of residents to even be in the same building at the same time. A donation check for \$75 from the Portland Friends Church was presented for commissioner approval. Rex Journey made a motion to approve the donation check. Brian McGalliard seconded the motion and the motion passed by unanimous vote. Harold Towell, council member, raised concerns over the finances of the facility to the board.

OPIOID TASKFORCE

The Jay County Opioid Taskforce is in the process of applying for state funding in regards to implementing transitional housing in the county. A letter of support was presented to the commissioners for their support on the project. Rex Journey made a motion to approve and sign the letter of support. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

SHERIFF

Larry R Newton, sheriff, gave an update on the new boilers, they have not passed the state inspection. The water softeners are scheduled to be replaced in August. Mr. McGalliard questioned if the school resource officer was ever pulled from the road to cover shifts that were short. Mr. Newton responded the school resource officer worked a regular shift with the county outside of the school year. During the school year, he was solely dedicated to the school corporation for their use.

MATRIX SERVER

Ms. Franks, auditor, presented a quote for a new email server from Matrix Integration. The current email server is from 2017 and is in need of replacement. Microsoft will no longer support physical servers within the next two years. Randy Cleaver, Cleaver Cabling & Consulting recommended to Ms. Franks the server be a virtual one to avoid replacement in the future. The cost of the server is \$31,410.80 and includes the annual renewal fee for the email licenses on Microsoft 365 business basic. Melanie Upp, recorder, has agreed to allow the purchase to be made from her Recorder Perpetuation Fund. The commissioners questioned if the server had already been replaced in recent years. Ms. Franks believed the server was still from 2017 but could check on the details. The matter was tabled until the next meeting.

MISCELLANEOUS BUSINESS

The payroll docket was presented for commissioner approval. Rex Journey made a motion to approve the payroll docket. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

The claims docket for July was presented for commissioner approval. Brian McGalliard made a motion to approve the claims docket. Rex Journey seconded the motion and the motion was approved by unanimous vote.

A claim from ICAA registration for the Assessor in the amount of \$850 was presented. Rex Journey made a motion to approve the ICAA claim. Brian McGalliard seconded the motion and the motion passed by unanimous vote.

The 2nd Quarter claim for the Jay County Humane Society of \$13,750 was presented to commissioner approval. They hope to have the new facility open in mid-October. Mr. McGalliard has received many calls regarding the money spent to the Humane Society. He would like to make clear it would be much more costly for the county to take on the role of animal control. Animal control is required to be provided by Indiana law. Brian McGalliard made a motion to approve the Jay County Humane Society claim. Rex Journey seconded the motion and the motion passed by unanimous vote.

With no further business, Rex Journey made a motion to adjourn at 10:30 a.m; Brian McGalliard seconded the motion and the motion passed by unanimous vote.

JAY COUNTY COMMISSIONERS

~~Chris Allen~~ *Paula*

Brian McGalliard

Rex Journey

Attest: *Paula*
Jay County Auditor